

APPLICATION FOR EMPLOYMENT – Retail SEASONAL SPECIALTY STORES®

120 Route 101A, Amherst NH 03031 Phone 603-880-8471 Fax 603-595-8497

An equal opportunity employer

Name _____ Date _____

Street _____ Telephone _____

City _____ State _____ Zip _____

Are you responding to a help wanted advertisement? In Sign Newspaper: _____

Magazine: _____ Recommendation: _____

Website: _____ Other: _____

What kind of work would you like? Part Time Full Time Position: _____

What special qualifications do you have? _____

Are you 18 years or older? Yes No Are you 16 years or older? Yes No Will you need to get a

work permit? Yes No Are you prevented from lawfully becoming employed in this country because of

visa or immigration status? Yes No Have you ever served in the military including National Guard or

Reserves? Yes No If so, what branch? _____ Rank _____ Discharge date _____

Have you ever been convicted of a felony? Yes No Details _____

Are you prohibited from contact with minors? Yes No Details _____

School	#Years Attended	Name of School	City	Course	Did you Graduate?
High					
College					
Other					

Experience

Name & Address of Company	Date Started	Date Ended	List Your Duties	Starting Salary	Final Salary	Reason For Leaving

**Additional Information, Work Experience – Retail
Stock / Cashier / Clerk / Sales Associate / Manager**

Revised 9/30/09

This questionnaire is being used for entry-level up to management positions. Feel free to skip questions that do not seem to apply to your position, but try to answer as completely as possible.

1. Some work includes moving, lifting, and putting stock into people's automobiles. Most items weigh 50 lbs. Can you handle this physical labor? Yes No Why? _____

2. Warehouse work often requires accessing our upper and middle storage bins; working six to fifteen feet above the floor. Can you do this? Yes No Why? _____

3. Store work can include running a cash register, writing receipts, and running a charge card authorization machine. You need to be able to write clearly, spell well, and recognize obvious arithmetic mistakes. Can you do this? Yes No Why? _____

4. Helping customers requires self confidence (or at least a self-confident appearance), an ability to think and speak clearly, and good grooming. Can you do this? Yes No Why? _____

5. Testing water at our water lab is a very important job. It requires mixing chemical reagents, matching colors to determine readings, and inputting the results into a computer. Is this a problem? Yes No Why? _____

6. Learning our business is difficult. We have four completely separate industries, and some of them require extensive technical knowledge. We offer lots of training, via weekly meetings, one-on-one tutoring, and self-study video/workbook courses. We require staff people who are willing and able to learn continually. Can you do this? Yes No Why? _____

7. Generally, what kinds of grades have you received in:
Middle School, Junior High: _____ High School: _____ College: _____
8. If you think that you could possibly have done better than those grades, why? _____

9. Any special educational honors (Honor Roll, National Honor Society, scholarships, etc.)? _____

10. Our normal work hours are Mon-Fri 10-8, Sat 10-5, Sun 11-5; but we do stay open until 9 PM weekdays in May and June. What hours are you available:
 - a. Year round? _____
 - b. During the school year? _____

- c. During summer school vacation? _____
- d. Are there any special days or weeks that you need off? _____
- e. When would school vacation begin? Not in school Vacation starts: _____
- f. Would working evenings or weekends be a problem? Yes No Explain _____

11. Are you or a member of your immediate family already a customer of our store? Yes No

If so, explain: _____

12. Do you have any experience in:

- a. Swimming pool care Yes No Explain _____

- b. Retail store operations Yes No Explain _____

- c. Big ticket sales (items over \$1000) Yes No Explain _____

- d. Chemistry and laboratory procedures Yes No Explain _____

- e. Interior or exterior design Yes No Explain _____

13. What other business-related skills do you have? _____

14. Do you have plans to attend college in the next few years? Yes No Explain _____

15. Would you be interested in working overtime if it becomes available? Yes No Explain _____

16. Is there anything that you would like to tell us that would make it easier to choose you as an employee or trainee? _____

17. Is there anything that you need to tell us about, or special requirements that you would have in working for us without divulging any information that should be protected by ADA, EEOC, or any other law?

18. Do you have any preliminary questions for us? _____

19. Anything else you want to tell us? _____

20. What are your salary requirements? _____

21. Do you see this as a temporary job, or are you looking for a more long-term arrangement? _____

References: Name	Street	City	State	Zip	Occupation

Office use only, Notes: _____
